

**Rancho Santiago Community College District**  
**BOARD POLICY**  
Chapter 2  
Board of Trustees

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## **BP 2745 Board Self-Evaluation**

### **References:**

ACCJC Accreditation Standard 4

Effective and efficient governing board operations are an integral part of sound policy making and broad oversight that lead to successful educational programs and student learning outcomes. The board is committed to assessing its own performance as a board in order to identify its strengths and how it may improve its functioning to carry out its responsibilities to the citizens of the Rancho Santiago Community College District.

For its self-evaluation the board shall be evaluated as a whole and not as individuals. The evaluation will focus on internal board operations and performance, criteria that reflect fulfillment of ACCJC Accreditation Standard 4. Board members shall develop goals which will be used in the self-evaluation process. The self-evaluation process shall include the establishment of strategies for improving board performance. Policies and goals will be systematically reviewed on a regular basis and updated in preparation for the following self-evaluation cycle. The student trustee will participate in the self-evaluation process.

Members of the community, district constituency groups shall have the opportunity, during the Board's self-evaluation, to provide input to Board.

To this end, the Board has established the following biennial process:

- **Between July and September of Year 1**, the Board will review the current process to refine the timeline to implement self-evaluation, create/review the existing evaluation instrument to gauge various components of board operations and performance, and designate community members and faculty, staff and students who will be asked to complete the evaluation instrument.
- **October - November of Year 1**, community members and faculty, staff and students complete the evaluation instrument. The District Research, Planning and Institutional Effectiveness Office will prepare the results and provide them to the Board in advance. The Board will review and discuss feedback from community members and faculty, staff and students.
- **November of Year 1**, members of the board, including student trustee, complete the evaluation instrument. The District Research, Planning and Institutional Effectiveness Office will prepare the results and provide them to the Board in advance.

- **December of Year 1**, Board President, or designee, shall facilitate the self-evaluation the Board will review and discuss feedback, as a unit, and create goals and strategies to address areas of improvement.
- **January-June of Year 1**, Board implements strategies to achieve goals.
- **December Year 2**, Board will evaluate progress toward goals by identifying accomplishments and challenges.
- **June of Year 2**, Board will again evaluate progress toward goals by identifying accomplishments and challenges. The results will inform the Board of upcoming direction for the following years.

**Revised:** October 12, 2015 (Previously BP9022)  
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